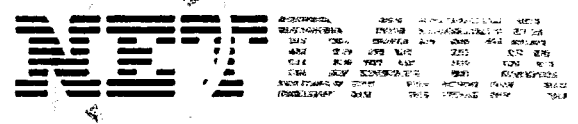


COPY



March 28, 2016

Ms. Bobbye Richards
District Clerk, Polk County
101 W. Church
Livingston, TX 77351

Re: Conversion of ACS Images to RVI / NET Data

Dear Bobbye,

This document is in response to a request for the following custom programming.

Project Assumptions

Polk County District Clerk Image Conversion

For the Polk County District Clerk Office Image Conversion, the following assumptions are made:

- The images reside on an external drive. That drive will be provided to RVI.
- Images reside in the folders below. Each folder contains a text file with indexes to each image in the folder.
 - COURTS_CIV
 - COURTS_CRIM
 - COURTS_JUV
 - CIVIL
 - CRIMINAL
 - GRAND JURY
 - JUDICIAL RECORDS
 - MISCELLANEOUS

RVI will provide:

- Programs that will transfer the images to the RVI system using the following rules:
 - Images in the COURTS_CIV, COURTS_CRIM, & COURTS_JUV folders
 - These images will all go into RVI System 'A'.
 - Indexes 1-7 will be assigned from the text file
 - Index 1 will have the value "ACSCONV-" placed in front of the Index 1 value in the text file.
 - Images in the CIVIL & CRIMINAL folders
 - These images will all go into a new RVI System. That Image System Code has not yet been determined.
 - Indexes 1-9 will be assigned from the text file.
 - Images in the GRAND JURY, JUDICIAL RECORDS, & MISCELLANEOUS folders
 - These images will all go into a new RVI System. That Image System Code has not yet been determined.
 - Indexes 1-9 will be assigned from the text file.

Customer will provide:

- PC connectivity to the Customer's IBM i.

NET Data will provide:

- Programs that will link the images transferred into the RVI System from the folders COURTS_CIV, COURTS_CRIM, & COURTS_JUV to the court case transactions associated with the image.
 - The links will be determined by the indexes provided in the text file associated with each folder.
 - If a direct match cannot be determined based off of the indexes provided, a new transaction will be created for the case in NET Data using the indexes provided in order to link the converted image.
- Custom Menu with options for the County to use in order to access the images from the folders, CIVIL, CRIMINAL, GRAND JURY, JUDICIAL RECORDS & MISCELLANEOUS, which do not link directly to a court case transaction.

RVI Custom Project Requirements

1. A technical person, both PC and IBM i, should be assigned as the primary contact for installation, testing and training on the custom system.
2. RVI remote IBM i access using the RVI Electronic Customer Support (or other suitable method) with adequate authority to RVLIB and all required resources must be provided to complete the project.

The total fee for both RVI and NET Data's participation in the custom programming, testing and up to six (6) days onsite for RVI, including all expenses for travel, food and lodging, will be \$20,000.00.

Should the project not require the full six (6) days to complete work, NET Data agrees to reduce the cost by \$1,500 per unused day up to three (3) days or \$4,500.

Any changes or modifications to this Scope of Work must be agreed to in writing between all involved parties.

If this meets your approval, please sign and date where indicated below and fax a copy to NET Data at (903) 885-1604.

I appreciate your time and should you have any questions, please feel free to call on me.

Sincerely,
Paula Keen
Customer Support Manager


Signature for Approval

05/24/2016
Date

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
NET Data Corporation
Sulphur Springs, TX United States

Certificate Number:
2016-58747

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Polk County

Date Filed:
05/19/2016

Date Acknowledged:

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
160502
District Clerk ACS Conversion to RVI.

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Graves, Dave	Sulphur Springs, TX United States		X
Timko, Lori	Sulphur Springs, TX United States		X
Stahl, Scott	Sulphur Springs, TX United States	X	
Humphries, Tory	Sulphur Springs, TX United States	X	
Graves, David	Sulphur Springs, TX United States	X	

5 Check only if there is NO interested Party.

6 AFFIDAVIT I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



[Handwritten Signature]

Signature of authorized agent of contracting business entity

AFFIX NOTARY SEAL TO THESE ABOVE
Sworn to and subscribed to by the said Scott Stahl this the 19th day of May, 2016, to certify which, witness my hand and seal of office.

[Handwritten Signature] Robin L Minyard Project Manager
Signature of officer administering oath Printed name of officer administering oath Title of officer administering oath